

# **Statutes of the Craniosacral Association Germany e.V.**

## **Satzung des Craniosacral Verband Deutschland e.V. (CSVD)**

**Take notice:** Legally only the German version of the statutes by the CSVD (Craniosacral Verband Deutschland) is valid.

### **§ 1 Name, Seat and Business Year**

1. The Association will bear the name “Craniosacral Association Germany” (in short CSVD).
2. The seat of the Association is 85540 Haar, Germany.
3. The association is listed in the register of clubs under no. VR 205191.
4. The business year is the calendar year.

### **§2 Aim of the Association**

The Craniosacral Association Germany is an association of people practicing Craniosacral therapy in Germany. There are no religious or political parties whatsoever.

The aim of the Association is the promotion of training and development in the field of Craniosacral treatment of the human body, as established by Dr. W.G. Sutherland and furthered by other therapists after him. This comprises a method involving manual touch in order to enhance health consciousness, aiming to balance and harmonize the structure of the body. This can lead not only to an improvement in the state of the physical body but has a distinctly positive impact on mind and soul as well.

In order to pursue its aims the Association plans to:

1. Distribute informational or promotional material about the Craniosacral philosophy and working methods.
2. Organize and support events aiming to publicize the Craniosacral philosophy and working methods.
3. Support communication between qualified practitioners of the Craniosacral method, students of this method, other Craniosacral organizations as well as the general public.
4. Support further development in the area of Craniosacral therapy as founded by Dr. W.G. Sutherland by encouraging additional research.

### **§3 Charitable Status**

1. The Association follows only charitable aims as defined in the passage “aims eligible for tax relief” of the German Fiscal Code.
2. The Association operates selflessly. Its priority is not to gain financial profit in order to cater to its own needs. None of the Association’s resources shall be spent except for the aims as defined in its statutes.
3. Members do not receive payments from the Association in their function as members. Nobody is allowed to benefit from expenditure, which has nothing to do with the aims of the Association or from disproportionately high payments.

### **§4 Membership**

1. All natural persons who have started or finished a craniosacral basic training can become members of the Association regardless of their religious, ethnic or political background and attitudes.
2. Forms of membership:
  - a. supporting membership (f. ex. individuals, organizations)
  - b. simple membership (= student membership)
  - c. craniosacral practitioners
  - d. craniosacral teachers
  - e. craniosacral schools
3. The prerequisites for acquiring full membership status with the Association and being listed on the list of craniosacral practitioners is regulated by the General Guidelines for the Craniosacral Method of the Association. All members have the full right to vote.
4. All members are entitled to publicly call themselves members of the “Craniosacral Association Germany”. Members without full membership must state the nature of their membership (e.g. student member, sponsoring member, etc.), which makes it clear beyond doubt that they are not full members of the Association.
4. Other natural or legal persons can achieve the status of sponsoring members without a right to vote.

### **§5 Becoming a Member**

1. Membership is obtained by written application and approval in writing by the Association.
2. The Board of Management approves the acceptance of a new member. An application can be turned down if the Association’s aims or interest are likely to be infringed upon by the acceptance of the new member.

## §6 Termination of Membership

### 1. Membership ends

- a. on the member's resignation
- b. on exclusion of the member,
- c. on the member's death

to a. Resignations have to be submitted to the seat of the Association by registered post at the latest by 30th September of the current calendar year to allow for resignation at the end of that year (date as postmarked).

to b. A member can be excluded from the Association by unanimous decision of the Board. Exclusion is permitted only if ...

- the member's present address cannot be found out by inquiring with the residents' registration office,
- the member, by his or her professional or personal behavior has violated or is still violating the principles of the Association's' professional self-image, its statutes or its interests, even after explicit warning by the Society that this kind of behavior could result in an exclusion, or has severely violated the statutes.
- the member has not paid his or her membership fee within 6 months of the due date in accordance with the applicable financial regulations for the respective financial year. Exclusion is only permitted if the member has been given the opportunity to justify himself to the Board of Management within a period of two weeks. There is a time limit of one month to appeal against such a decision, by written application to the Board. A decision about the appeal must then be reached by a 2/3 majority in the next General Assembly.

2. On termination of membership all entitlements resulting from the membership are cancelled except for possible claims of the Association regarding arrears or other such claims. There is no refund of membership fees - unless paid well in advance - or of any other payments.

## §7 Membership Fees

Members are required to pay membership fees. The amount is fixed by the General Assembly of members. In justified individual cases, a deviating decision can be made by the Board of Management with reference to the membership fee regulations. Further details are regulated in the membership fee regulations.

## §8 Association Bodies

The Association consists of the following Bodies:

General Assembly  
Board of Management  
Advisory Council  
Auditor

## §9 General Assembly

1. The General Assembly is the highest body of the Association. Its functions include ...
  - Reception of the reports of the Board of Management
  - Election or dismissal of the Board of Management, as well as its formal approval
  - Election of the Advisory Council
  - Election of the Auditor
  - Deciding on the Association's guidelines
  - Determination of the membership fees and the membership fee regulations
  - Changes to statutes
  - Dissolution of the Association
2. An ordinary meeting of the General Assembly is called once a year; the frequency can, however, be changed to once every two years based on the General Assembly's decision. The Assembly must be called by the Board of Management by e-mail at least 6 weeks in advance. The invitation must include the agenda. The period begins with the day following the date of dispatch. The invitation counts as being received by the members if it was sent to the last address provided to the Association. Each duly invited meeting of members is quorate regardless of the members present.
3. The Board of Management is entitled to call an extraordinary meeting of the General Assembly, if this is required in view of the interest of the Association, or if this is requested by either the Advisory Board with a 3/4 majority or at least one third of the members entitled to vote.
4. Votes by the General Assembly are cast openly unless there is any opposition to this method. Each member can only represent one other member, and only if authorized by that member in written form.
5. The chairman of the General Assembly is elected from that Assembly
6. A record is to be kept of every meeting of the General Assembly. The keeper of the minutes is appointed by the Board of Management at the beginning of the meeting.
7. Instead of calling an extraordinary meeting of the General Assembly, the Board of Management can also call for a written or electronic vote. Everything

else is regulated by the election and voting regulations, which are part of the statutes of the Association.

8. Both at a meeting of the General Assembly and in a postal vote, decisions are reached by a simple majority of all participating members entitled to vote. For a change of the statutes there has to be a majority of 2/3, and for the dissolution of the Association a majority of  $\frac{3}{4}$  of the present members entitled to vote. Resolution on amendments to the statutes and the dissolution of the Association can only be passed if these points are mentioned in the invitation.
9. At an extraordinary meeting of the General Assembly decisions can be made only about topics, which were included in the written agenda. At an ordinary meeting of the General Assembly, it is also possible to discuss and reach decisions about matters, which were not announced previously, provided that at least  $\frac{3}{4}$  of the voting members present apply to do so. In a postal vote there are no restrictions about what has to be announced in advance of such a vote.
10. Decisions reached by the General Assembly must be recorded in the minutes. The minutes are signed by the keeper of the minutes and a member of the Board of Management.
11. The General Assembly votes on the financial regulations, the election regulations and the membership fee regulations.

## **§10 Board of Management**

1. The Board of Management consist of
  - the first chairperson and possibly
  - one or two other chairpersons
  - the treasure

In case of a vote the chairpersons must be practitioners according to the CSVD general guidelines.

2. The Board of Management is the official representative of the Association. Its tasks include the management of business and the Association's assets, as well as recruiting or dismissing possible employees.
3. The Board consists of a chairperson and possibly one or two other chairpersons as well as the treasurer. The number of further chairpersons can be a minimum of zero and a maximum of two, depending on a decision by the General Assembly. The Association can be represented in court and out of court by any one of the members of the Board. In case that decisions cannot be made by the Board, in spite of intensive attempts within the Board to come to a solution, and there is a tie vote on the Board the Advisory Board should, provide mandatory advice, if necessary. Should there be reached no solution even after intensive consultations and the matter is very urgent, the decision is made by the first chairperson.

The Board of Management is exempt from the restrictions as defined in §181

of the German Federal Law (Prohibition of Contracts with oneself).

4. The Board of Management is elected by the General Assembly for two years. Reelection is possible.
5. The statutory appointees of the Association - especially the members of the Board of Management and the Advisory Council - may receive an appropriate remuneration for their official activities. This is regulated in the financial regulations.
6. If a chairperson decides to resign, the rest of the Board can appoint a successor on approval of the Advisory Council. The elected person must be a full member and will automatically retire at the next General Assembly.

### **§ 11 Advisory Council**

1. The Advisory Council consists of natural persons to be elected by the General Assembly.
2. The Advisory Council's tasks include supporting the work of the Board of Management in accordance with the statutes regarding the interests of the General Assembly and to act as an advisory body.
3. The members of the Advisory Council are elected for two years. Reelection is possible

### **§ 12 Auditor**

1. The General Assembly elects two auditors who are elected for two years by the General Assembly.
2. Reelection is possible.
3. The auditors are not members of the Board of Management.
4. The Auditor's task is to examine the Association's books in accordance with the financial regulations. The audit's report must be presented to the General Assembly.

### **§ 13 Additional Committees**

By decision of the General Assembly other institutions and, in particular, committees with special tasks can be called into action, without requiring an official change of the statutes.

## § 14 Dissolution

In case of dissolution or annulment of the Association or if tax-privileged aims cease to apply, all of the Association's assets are to be transferred to a public corporation or a non-profit institution, which is to use these assets solely for charitable and benevolent purposes as defined in §2 of these statutes.

The institution is to be chosen by the Board of Management. A decision as to how the assets shall be spent in the future is made in conjunction with the German Tax Office.

Agreed in this form on 6<sup>th</sup> December, 1996

§§ 4.3 and 11.1 amended by vote according to § 9 ff in September 1997.

§§ 2, 4.2 and 4.4 amended by vote according to § 9 ff in October 1998.

§§ 1, 4.1, 4.2. and 4.3, 13.1 and 13.2 amended by vote according to § 9 in October 2013.

§§ 9.7 and 9.8, as well as 10.1 and 10.5 amended by postal vote according to § 9 ff in March/April 2016

§§ 1.1, 1.3, 1.4, 4.1, 4.2, 4.3, 4.4 amended, §4.5 added, §§ 5.1., 6.1, 7, 9.1, 9.2, 9.3, 9.5, 9.6, 9.7, 9.8, 9.10 amended, § 9.11 added, §§ 10.1, 10.3, 10.4, 10.5, 10.6, 11.1, 11.2 amended, § 11.3 added, § 12 amended, §§ 12.1, 12.2, 12.3, 12.4 added through vote in accordance with § 9 on 22 October 2022, and § 6.1, 9.7, 10.3 changes of 8 October 2022 corrected, § 14 changed by vote in accordance with § 9 on **7 October 2023**.

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