

Statutes of the Craniosacral Association Germany e.V.

Satzung des Craniosacral Verbands Deutschland e.V. (CSVD)

Take notice: Legally only the German version of the statutes by the CSVD (Craniosacral Verband Deutschland) is valid.

§ 1 Name, Seat and Business Year

1. After its changed registration in the Register of Clubs and Associations, the Association will bear the name "Craniosacral Association Germany" (in short CSVD).
2. The seat of the Association is 85540 Haar, Germany.
3. The business year is the calendar year.

§2 Aim of the Association

The Craniosacral Association Germany is an association of people practicing Craniosacral therapy in Germany. There are no religious or political parties whatsoever.

The aim of the Association is the promotion of training and development in the field of Craniosacral treatment of the human body, as established by Dr. W.G. Sutherland and furthered by other therapists after him. This comprises a method involving manual touch in order to enhance health consciousness, aiming to balance and harmonize the structure of the body. This can lead not only to an improvement in the state of the physical body but has a distinctly positive impact on mind and soul as well.

In order to pursue its aims the Association plans to:

1. Distribute informational or promotional material about the Craniosacral philosophy and working methods.
2. Organize and support events aiming to publicize the Craniosacral philosophy and working methods.
3. Support communication between qualified practitioners of the Craniosacral method, students of this method, other Craniosacral organizations as well as the general public.
4. Support further development in the area of Craniosacral therapy as founded by Dr. W.G. Sutherland by encouraging additional research.

§3 Charitable Status

1. The Association follows only charitable aims as defined in the passage “aims eligible for tax relief” of the German Fiscal Code.
2. The Association operates selflessly. Its priority is not to gain financial profit in order to cater to its own needs. None of the Association’s resources shall be spent except for the aims as defined in its statutes.
3. Members do not receive payments from the Association in their function as members. Nobody is allowed to benefit from expenditure, which has nothing to do with the aims of the Association or from disproportionately high payments.

§4 Membership

1. All natural persons who have started or finished a Craniosacral basic training can become members of the association regardless of their religious, racial or political background.
2. The application process to become full members of the association and to be listed on the list of Craniosacral practitioners is regulated by the statutes of the association. All members have the full right to vote.
3. All members are entitled to publicly call themselves members of the “Craniosacral Association Germany”. Members without full membership must state the nature of their membership (e.g. student member, sponsoring member, etc.), which makes it clear beyond a doubt that they are not full members of the Association.
4. Other natural or legal persons can achieve the status of sponsoring members without a right to vote.

The membership fee is fixed jointly by the Board of Management and the Advisory Council at the beginning of each calendar year.

§5 Becoming a Member

1. Membership is obtained by written application and approval in writing by the Association.
2. The Board of Management approves the acceptance of a new member. An application can be turned down if the Association’s aims or interest are likely to be infringed upon by the acceptance of the new member.

§6 Termination of Membership

1. Membership ends

- a. on the member's death,
- b. on exclusion of the member,
- c. on the member's resignation.

to b. A member can be excluded from the Association by unanimous decision of the Board. Exclusion is permitted only if ...

1. the member's present address cannot be found out by inquiring with the residents' registration office,
2. the member, by his or her professional or personal behavior, has violated or is still violating the principles of the Society's professional self-image, its statutes or its interests, even after explicit warning by the Society that this kind of behavior could result in an exclusion,
3. the member has not paid his or her membership fee by 31st October of the current business year.

Exclusion is only permitted if the member has had sufficient time to justify his or her actions to the Board of Management.

There is a time limit of one month to appeal against such a decision, by written application to the Board. A decision about the appeal must then be reached by a 2/3 majority in the general assembly of members.

to c. Resignations have to be submitted to the seat of the Association by registered post at the latest by 30th September of the current calendar year to allow for resignation at the end of that year (date as postmarked). If this deadline is not kept, membership will only terminate at the end of the following calendar year.

2. On termination of membership all entitlements resulting from the membership are cancelled except for possible claims of the Association regarding arrears or other such claims. There is no refund of membership fees - unless paid well in advance - or of any other payments.

§7 Membership Fees

The membership fees for full, student and sponsoring members are annual fees, which are to be paid in advance at the beginning of the business year. The amount is fixed by the Board of Management and the Advisory Council.

§8 Association Bodies

The Association consists of the following Bodies:

General Assembly
Board of Management
Advisory Council
Auditor

§9 General Assembly

1. The General Assembly is the highest body of the Association. Its functions include ...
 - Election or dismissal of the Board of Management, as well as its formal approval
 - Election of the Advisory Council
 - Election of the Auditor
 - Deciding about the Association's guidelines
 - Changing the statutes
 - Dissolution of the Association
2. An ordinary meeting of the General Assembly is called once a year; the frequency can, however, be changed to once every two years based on the General Assembly's decision.
The Assembly must be called by the Board of Management at least 6 weeks in advance. The invitation must be in writing and include the agenda.
3. The Board of Management is entitled to call an extraordinary meeting of the General Assembly. Such a meeting is also to be called if either the Advisory Council or at least one third of all the voting members have applied for it in writing.
4. Votes by the General Assembly are cast openly unless there is any opposition to this method. Each member can only represent one other member, and only if authorized by that member in written form.
5. The President of the General Assembly is elected from that Assembly.

6. A record is to be kept of every meeting of the General Assembly, which must be distributed to all members within four weeks.
7. Instead of calling an extraordinary meeting of the General Assembly, the Board of Management can also call for a written or electronic vote. A postal or electronic vote must be announced to the members by written or electronic means at least four weeks in advance including the subject to be voted on with additional explanations. This must be done so if either the Advisory Council or at least one third of all voting members apply for it in writing.

In case of a postal vote the following rules apply:

- The Board of Management decides on the exact wording and procedure, following an explicit authorization by the Advisory Council.
 - Before casting such a vote there must be a consideration period of at least 20 days.
Notification is considered delivered within the third working day after its postmarked date, provided it has been sent to the most recent address known to the sender (outside Europe only if it is sent by airmail).
 - Postal votes are to be addressed to the Board of Management. They have to be received by the Board within 26 days (see above) of dispatching the forms.
 - The votes will be counted by the Board and, in addition, by a member appointed from the Advisory Council.
 - The result of the vote must be announced by the Board at the latest during the next meeting of the General Assembly.
8. During a meeting of the General Assembly as well as in a postal vote, decisions are reached by a simple majority of all the participating voting members. In case of making changes in the statutes there has to be a majority of 2/3, and for dissolution of the Association a majority of $\frac{3}{4}$ is required.
 9. During an extraordinary meeting of the General Assembly decisions can be made only about topics, which were included in the written agenda. In an ordinary meeting of the General Assembly it is also possible to discuss and reach decisions about matters, which were not announced previously, provided that at least $\frac{3}{4}$ of the voting members present apply to do so. In a postal vote there are no restrictions about what has to be announced in advance of such a vote.
 10. Decisions reached by all the respective bodies are authenticated by the signature of the official keeper of the minutes.

§10 Board of Management

1. The Board of Management consist of
 - the first Chairperson and eventually
 - one or two deputy chairpersons
 - the bursar
2. The Board of Management is the official representative of the Association. Its tasks include the management of business and the Association's assets, as well as recruiting or dismissing possible employees.
3. The Board consists of a Chairperson and of possibly one or several deputies. The number of deputies can be a minimum of zero and a maximum of two, depending on a decision by the General Assembly. The Association can be represented legally and out of court by any one of the members of the Board. A deputy chairperson is internally bound to instructions received by the Chairman or Chairwoman unless the General Assembly has explicitly decided against it.

The Board of Management is exempt from the restrictions as defined in §181 of the German Federal Law (Prohibition of Contracts with itself).
4. The Board of Management is elected by the General Assembly. Each Board member's term of office is fixed in advance by the General Assembly.
5. The statutory appointees of the association, especially the members of the Board of Management and the Advisory Council may receive an appropriate remuneration for their official activities.
6. If a deputy decides to resign or if the Chairperson should be unhappy with the deputy's performance, the Chairperson is allowed to appoint another deputy on approval by the Advisory Council, to fill this post until the next meeting of the General Assembly.

§ 11 Advisory Council

1. The Advisory Council consists of four natural persons to be elected by the General Assembly. The fourth member of this Council is elected from the group of student members. He or she acts on behalf of the student members and has a full right to vote.

The General Assembly can, however, change the number of Council members to a minimum of one and a maximum of fifteen if required. Their term of office is fixed in advance by the General Assembly.
2. The Advisory Council's tasks include supporting the work of the Board of Management according to the interests of the General Assembly and to act as an advisory body.

§ 12 Auditor

The General Assembly is to elect one or two auditors. Their term of office is fixed in advance by the General Assembly. The Auditors' task is to examine the Association's books. They are not members of the Board of Management.

§ 13 Additional Committees

By decision of the General Assembly other institutions and, in particular, committees with special tasks can be called into action, without requiring an official change of the statutes.

§ 14 Dissolution

In case of a dissolution of the Association, or if its purpose should ever become null and void, all of the Association's assets are to be transferred to a public corporation or a non-profit institution, which is to use these assets solely as defined in §2 of these statutes.

The institution is to be chosen by the Board of Management. A decision as to how the assets shall be spent in the future will be made in conjunction with the German Tax Office.

Agreed in this form on 6th December, 1996

§§ 4.3 and 11.1 amended by vote according to § 9 ff in September 1997.

§§ 2, 4.2 and 4.4 amended by vote according to § 9 ff in October 1998.

§§ 1, 4.1, 4.2. and 4.3, 13.1 and 13.2 amended by vote according to § 9 in October 2013.

§§ 9.7 and 9.8, as well as 10.1 and 10.5 amended by postal vote according to § 9 ff in **March/April 2016**

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